

lea

**FORD RIVER TOWNSHIP REGULAR BOARD MEETING
May 14, 2018 FORD RIVER TOWNSHIP HALL**

Called to order at 7:00 p.m. by Rachael Fountaine, who led the Pledge of Allegiance.

Members present: R. Fountaine, A. Wagner D. Wellman, H. Coyne, G. Boudreau

Members absent: None

Audience sheet attached.

PUBLIC COMMENT ON AGENDA ITEMS

R. Fountaine added 12g. stairs, and 12h. Forest Island Trail.

AGENDA

Moved G. Boudreau, seconded, A. Wagner, CARRIED to approve the Agenda.

MINUTES

Received Minutes:

Township Board Regular Meeting Minutes – April 2018

R. Fountaine noted under Consent Agenda items that the website was originally sent to Zoning Board of Appeals vs the County as noted in original minutes. A. Wagner noted under Reports the date is incorrect. G. Boudreau noted under New Business that the salary for Trustees says Treasurer. Board discussed the actual salary with 2% be stated.

Moved G. Boudreau, seconded, A. Wagner, CARRIED to accept the Township Board regular meeting minutes with changes.

REPORTS

Received Reports.

- a. April 2018 Financial Reports: A. Wagner reports that Treasurer and Clerk were in balance with the bank. Treasurer explained that with bank changes the account needs to have a \$500 in account so numbers are still on. Report next month will correctly reflect this. Clerk look into how to print report correctly showing budget. Clerk to look into General funds amount as it is reflecting very high. Clerk to bring correct reports next month.

Moved R. Fountaine, seconded, G. Boudreau, CARRIED to accept financial report but not budget.

CONSENT AGENDA ITEMS

- a. Ford River Township Planning Commission Regular Meeting Minutes for April, 2018
- b. Ford River Township Planning Commission Regular Meeting Minutes for March, 2018
- c. Ford River Township Special Meeting Amended March Minutes
- d. Ford River Township Regular Board Meeting Amended March Minutes
- e. Delta County Townships Association
- f. Delta Solid Waste Management Authority Regular Meeting Minutes March, 2018

- g. State of Michigan Upper Peninsula Power Company Notice of Hearing for The Electric Customers
- h. Ford River Township Quorum Policy
- i. Ford River Township Resolution 31218, Establish Zoning Board Administrator

FIRE DEPARTMENT BUSINESS

Received the Fireman's Report of April 2018-- Maintenance Reports/Treasurer's Report:
Brian Nelson, Fire Chief, was present

- a. Fire Report: Brian states 2 mutual aid fire calls this month.

Moved G. Boudreau, seconded, A. Wanger, CARRIED to the accept the Fire report.

- b. Fire Chief Updates: Brian reports that the new truck is operational, the department will be moving the winch, brush guard and battery from old truck to new one ASAP. The Pancake breakfast brought in a total of \$1,500.00 in donations. Unit 1 water pump needed to be replaced, and bill should be received soon. Besse Foundation donated \$20,000.00 in grant money to our Fire Department. They are looking to use that towards their new Jaws of Life equipment.
- c. Fire Calls: 32 calls for 2017-2018 FY. Clerk to send all Bills for open calls. There are 2 calls so far for 2018-2019 FY.

MFR

Todd Holland is present at this time

- a. 2 Calls in April, bringing the number of calls for January 1, 2018- April 3, 2018 was 33 calls. Todd states there is an MFR class in Hermansville with the possibility of more people passing to bring our MFR totals up. Todd also informed the Township Board that the persons attending the class pay for the class out of pocket, once on MFR for more than a year they are then reimbursed.

Moved G. Boudreau, seconded A. Wagner, CARRIED to accept the MFR report.

WATER SYSTEM BUSINESS

- a. Water report accepted for April, noted that the report from Kleiman has not yet been received.

Moved, G. Boudreau, seconded A. Wagner, CARRIED to accept water reports.

- b. Billing Register: A few questions regarding accounts. Clerk and Water operator looking into these.
- c. Water Rates Discussion: Water Workshop set up for June 12, 2018 at 6 p.m. at Ford River Township Hall.
- d. Water Operator AWWA reimbursement request: Water Operator will look into the benefits of him having this certificate for the board. Tabled at this if Board will approve reimbursement.

UNFINISHED BUSINESS

Ethics Policy: Board has decided that the Ethics Policy number 3.14 Financial Relationships be written in to state: Township officials, appointees, employees and volunteers shall disclose any

personal transactions, in excess of \$600, entered into with any vendor that also does business with the township.

Moved, R. Fountaine, seconded G. Boudreau, CARRIED, to accept Ethics Policy.

- a. Township Meeting Policy: H. Coyne requests that in 2.0 Regular Board Meeting Agenda & Packet, second paragraph, that it reads: As a courtesy to the clerk, agenda items should be requested by noon at least four days prior to the meeting. G. Boudreau requests that under agenda items number 16. read Brief public/board comment. G. Boudreau requests that in 9.0 Minutes, the two-thirds vote be changed to Majority.

Moved, A. Wagner, seconded G. Boudreau, CARRIED to accept Township Board Meeting Policy with changes.

- b. Security for Office: tabled until next month
- c. Chart of Accounts: Clerk to put in shared file
- d. Fee Listing: clarified that for any board members training or meeting to exceed 4 hours will be \$100.
- e. Cemetery Training: All sextons have gotten back to clerk about attending and can now be registered.

NEW BUSINESS

- a. Payment of bills

Moved, R. Fountaine, seconded G. Boudreau, CARRIED, to pay the bills from the General Fund in the amount of \$51,196.53 and from the Water Fund in the amount of \$4,422.35.

- b. Daily Press Sponsorship Pledge: The township is unable to donate due to Lawful Expenditures. Supervisor provided clerk with information.
- c. Playground: The Supervisor got the paperwork for a quote for wood chips and a new safe border around playground. The original grant was to cover \$4,000.00 for chips with the Ford River Township will match. Supervisor is verifying that the grant will be cover the new quote. Supervisor ordering chips and Border.

Moved, G. Boudreau, seconded A. Wagner, CARRIED to pay remainder for chips and border to bring playground up to code that the grant does not cover.

- d. 911 Emergency Signs: Supervisor states that there will have to be verification and confirmation of the property numbers match house numbers with the signs on the roads of the Township. Supervisor tabled this until next meeting. Raffle tickets were also discussed, Theresa Nelson offered to book Elmer's to sell tickets. Clerk stated that she would sell with.
- e. Roads: \$40,000.00 has been approved for Portage Point. The start date for the fixing of Portage Point will be in July. Jody sent paperwork for a signature from the Township Board to stating that it has been approved and the amount it was approved for.

Moved, G. Boudreau, seconded A. Wagner, CARRIED to approve Dust Control.

- f. Assessor: Time to say Thank you and Goodbye to Vicki.
- g. Stairs: The bottom step out front of the Ford River Township hall are started to crumble. Supervisor brought quote from Bichler to replace the stairs with delivery and two railings. The cost would be \$788 with delivery. Maintenance will have to remove existing stairs before delivery. Supervisor did contact U.P. Concrete with no answer.

Moved, H. Coyne, seconded A. Wagner, CARRIED to get stairs from Bichler with two railings and delivery for \$788.00.

- h. Forest Island Trail: ATV trail is in need of some repairs.

Moved, G. Boudreau, seconded H. Coyne, CARRIED to send a letter of endorsement.

PUBLIC/BOARD COMMENT

B. Nelson questioned the removal of the wood chips. Supervisor states that the existing wood chips will need to be flattened and new ones put on top.

M. Rose asked about making sure that the wood chips are compliant with all codes and used with wheelchairs. Supervisor confirmed that all chips will be up to code.

M. Rose stated that he saw that the Radiological testing that he does are cheaper when we go through AWWA. This would be beneficial with him having the certificate.

D. Brown asked about the \$15 charge for someone not having a structure. A. Wagner verified by reading The Resolution for Establishing Rates and Charges for the Public Water Usage. The other question was verifying that customers have been turning on and off their own water. This is something that M. Rose has asked to be worded correctly in Resolution.

S. Breitenbach asked that the Water Meeting be put on the water bills as well. Also, asked about the Meeting Minutes on the website, stating that the date is incorrect on the website. Supervisor will check and fix accordingly.

R. Fettig asks if the new policies will be on the website. Supervisor states that will be fine.

R. Fountaine states that the public hearing of Zoning Board of Appeals that was to be held this month will be postponed to next month. The need for an alternative for the Zoning Board of Appeals is great. The meeting was not able to run due to not enough members.

R. Nelson questioned the Ford River Cemetery hasn't been updated since the 1990s. Unsure who runs the website as the Ford River Township does not.

Moved, G. Boudreau, seconded, A. Wagner, CARRIED, to adjourn at 8:42 PM.

Hannah Coyne, Clerk:

Approved:

